Information Guide



Safety Audit



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What is Safety Audit?

The term safety is of great importance in order to ensure that the day-to-day operations of organizations are carried out smoothly without any disruption. We all know that there is always a potential hazard that is related to our daily operations.

The Safety Audit is the most comprehensive way to evaluate the effectiveness & efficiency of the Health & Safety management system implemented at an organization. Industrial Safety Audit is conducted as per the IS 14489:2018. IS 14489:2018 is the code of practice on Occupational Safety and Health Audit. The standard establishes Audit objectives, criteria, and practices and provides guidelines for establishing, planning, conducting, and documenting audits on occupational safety and health systems at the workplace.

The Safety Audit helps an organization to understand the gaps in the health & safety management system and provide guidance for continual improvement. The Safety audit acts as a proactive tool that prepares the organization to eliminate or minimize the potential hazard, thereby strengthening its Health & Safety management system.

What are the focus points of Safety Audit?

- OH & S Management
- Physical Hazard
- Chemical Hazard
- Fire & Explosion Hazard
- Industrial Hygiene / Occupational Health
- · Accident / Incident Reporting, Investigation & Analysis
- Emergency Preparedness (On-Site / Off Site)
- Safety Inspection

Who all are eligible for Safety Audit?

• The Safety Audit is applicable to all the organization irrespective of their operations & size such as industries, offices, hotels, corporate house, residential building.



What are the document requirements for Safety Audit?

- OH & S policy;
- · Safety organization chart;
- Training records on safety fire and first-aid;
- Record of plant safety inspections;
- Accident investigation reports;
- Accidents, dangerous occurrences and near-miss
- incidents statistics and analysis;
- · Record of tests and examinations of equipment and structures as per statutes;
- Standard Operating Procedures (SOP) for various operations;
- · Record of work permits;
- Record of work environment monitoring (flammable, toxic, and explosive substances);
- Maintenance, testing, and calibration records of fire detection and firefighting equipment;
- Medical records of employees;
- Records of industrial hygiene surveys (noise, ventilation, illumination, dust, etc.);
- Material Safety Data Sheets (MSDS);
- · On-site emergency plans and record of Mock Drills;
- Other relevant documents.

How will for Safety Audit Benefits your Organization?

- Evaluate the current health & Safety management system.
- Ensure compliance to the legal & regulatory requirements.
- Identification of gaps in the existing H&S management system.
- Improves organization credentials.
- Improves employee's awareness.
- Demonstrate organizations commitment to Health & Safety.
- Minimize the risk of loss due to health & Safety hazards.



How will PQSmitra help you with Hassle - free process for Safety Audit?

PQSmitra team has a highly experienced & expertise safety auditors which will conduct safety audit at your organization to ensure the compliance to the requirements of the national & international safety standards.

- Initial visit & opening meeting with client team.
- Walk through the premises of the organization.
- · Review of the organization layout & drawings.
- Review of the Health & Safety system at the organization.
- Review of the documents related to Health & Safety system.
- Discussion with employees to evaluate Health & Safety awareness.
- Presentation of the findings to the client during closing meeting.
- Submission of the report to the client.



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