Information Guide



Routine System Verification & Support



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- www.pqsmitra.com



Your Team member in the journey of Success

Why routine visits by external agency are needed??

A good operational system implementation at the organization always support Growth and Sustainability through better performance of individual business process. There are many processes such as Marketing, Sales, Purchase, Production, Quality Assurance, Maintenance which can directly affect the overall performance if there is a lapse in following the system implementation process.

PQSmitra has identified the following internal challenges / issue which affect the performance of the organization:

Low competence and skill set of Internal team members

Lack of Leadership to get work done

Attrition (Team members leaving the organization. Short service duration

Considering the above mentioned challenges, the senior management's time is wasted on petty issues instead of business planning which affects the overall performance and growth of the organization

Many organizations are opting for an external service provider which can offer the uninterrupted services for smooth functioning of the organization towards better performance and monitoring to achieve business goals.



What are the Benefits of Routine System Verification and Support Services?

Value addition through routine visits. It keeps the management system alive and efficient.

Process improvement Of business / Organization.

Increase in Business efficiency.

It'll Help To Increase business growth.

Unbiased system verification reports

System driven processes rather than person dependency

Systematic work by PQSmitra team supports smooth business operations

Availability of records and data for taking decisions

MIS/ Performance monitoring helps for better achievement of business goals

Smooth retention of International certification status

Better presentation during customer audits and also during audits by the certification authorities.

PQSmitra with it's simple, practical and result oriented approach, has served hundreds of organizations with its routine system verification services in past more than 20 years. This service has supported many companies to improve discipline and overall culture at the organization.



How will routine system verification help your organization?

The organization shall demonstrate compliance related to below mentioned requirements: -

- The Legal (Factory Act.)
- Social (Policies, Procedures and related documents)
- Health and Safety
- Environmental
- Social (Policies, Procedures and related documents)

Who can avail these services?

 Any organization big or small looking to improve their business productivity level can avail routine system verification service.

Is Routine System Verification part of Standard?

Business Performance Improvement Service is the special service identified by PQSmitra
which has one objective and that is to Improve the Overall Performance of an
Organization even if doesn't have ISO Certification. So if an Organization doesn't want or
is not capable for ISO Certification can opt for routine system verification Service and can
improve its performance respectively.

Will Routine System Verification help me the same way an ISO certification does?

Even though routine system verification does not have the exact same impact as an ISO
certification when it comes to getting acknowledged it has an equal impact when it
comes to performance. A Routine System Verification will help an organization with an
effective Business module.



What are the Issues/Difficulties faced by the organization?

- Despite having a good approach by top management, the business system implementation is found to be weak due to several reasons. This affects business performance to a great extent. PQSmitra has identified a few reasons below:
- Complicated systems. Difficult to maintain
- A lot of documentation but NO Results
- Lack of competence in staff members or lack of training
- High Attrition Rate (High Employee turnover)
- Resistance / Unwillingness to adopt and accept systematic work
- · Lack of responsibilities & authorities amongst the interested party or stakeholders
- Leads to the poor presentation during audits (By certification bodies/ Customers)
- These issues impact the proper functioning and performance of any organization. All the above-mentioned issues are reasons which preclude the organizations from getting their share of success.



How will PQSmitra help you with Hassle Free Implementation Process for Routine Services?

PQSmitra representatives can support your organization on a regular basis. This helps in simplifying the systems and support in maintaining the documentation and records as per the requirements. This simple, practical and effective module has supported many organizations for better presentation and performance.

PQSmitra access the quantum of work and accordingly routine monthly visits are proposed to the client organization. Once the project is finalized, PQSmitra representatives prepare the plan and accordingly further activities are performed as below:

- Discussion with the client to finalize scope of work
- Planning for the visits (Generally 4-6 visits per months) depending upon the size of the operations & quantum of work.
- Preparation of system checklist and Calendar for execution
- Routine visits and documentation by PQSmitra team
- Creating a formal MIS and reporting
- Assistance during certification/surveillance audits i.e. ISO 9001, ISO 14001 etc.
- Assistance (Onsite / Offsite) while audits by your customer



PQSmitraService Features appreciated by clients



Simple & **Practical Approach**



21 Years of Service



2500+ Successful Projects



5,56,000+ **Consulting Hours**



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